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| **Risk Assessment** |

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| **Date of Risk Assessment** | 02/04/2025 | **Location**  | Jarrow Hall | **Assessor**  | Corey Lyddon-Hayes |
| **Subject of Assessment** | Jarrow Hall Education – Workshop – Food and Farming |
| **Description** | A farm tour and activities in the village under the supervision of Education staff. This workshop involves a tour of the farm and a visit to the village where participants will explore the village and Thirlings Hall before sitting around a campfire to hear stories. |
| **Planned Review Date** Annually unless circumstances change | 02/04/2026 |
| **People affected (individuals or groups)** | School groups (children), School staff, JH education staff and volunteers and the public. |

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| **General Control Measures** |
| * Dynamic Risk Assessments Procedure in place
* Full site walkthrough prior to school arrival to assess risks
* Keep up-to-date on weather updates and carry a radio for site specific contact
* A record document will be kept for weather updates, dynamic risk assessments, etc.
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| **Hazard** | **Consequences** | **Control Measures** | **Residual Risk with Control Measures in Place** |
| Likelihood (a) | Severity (b) | Residual Risk (a x b) | Rating (low, medium, high) |
| Farm Animals | * Infection caused by coming into contact with animal faeces or saliva.
* Secondary contact via footwear, clothing, pushchairs or wheelchairs
* Chance of bite
* Chance of anaphylaxis
* Chance of infection
 | * A full safety briefing outlining safety rules to be given to children before farm visit.
* Children to be supervised by Education and school staff at all times around the farm
* Appropriate hand wash facilities available at the entrance/ exit from the farm area.
* All animals fenced off from the public to reduce chances of actual contact.
* Animal yards to be cleaned out and disinfected regularly and footpaths to be disinfected periodically to reduce the chance of infection from any run-off. (DEFRA approved disinfectant to be used)
* No food or drink to be taken beyond the
* Do not put hands or any other part of the body inside the fencing
* Do not stand within 1m of the fencing of any animal with horns.
* Advise children to keep their hands away from their mouths during farm visit.
* Wash hands after moving through the farm area before eating with warm water and soap
* Site to be non-smoking and non-vaping.
* Information available via signage and in museum information leaflets to raise awareness of the necessity of personal hygiene.
* All staff given induction training on the importance of personal hygiene when on a farm premises.
* Appropriate PPE to be used.
* Group will visit the toilets to wash hands under school staff supervision before lunch or departure.
* Group will sit in the education room for dinner at tables to prevent contamination from shoe to hand.
* Any PPE (wellies etc) that need to be taken off after farm visit to be done before washing hands.
* Ask staff of known allergies in their group before farm visit – if necessary restrict access to animals.
* Advise staff and children not to put hands or any other part of the body inside the fencing
* If bitten or attacked, seek medical help immediately.
* Verbal warning not to approach or touch free range chickens or any animals not in enclosures.
* Keep radio at hand with volume on to listen for any updates/warnings
* If any alerts, take children into nearest building, closing doors and await farm team assistance.
* Farm should not be entered if warning signs are still on the door.
* Meet with farm team before visit to receive any updates on farm activity, warnings, etc.
 | 3 | 2 | 6 | Low |
| Electric fence surrounding some animal enclosures | * Chance of electric shock
 | * Warning signs in place advising of electric fence.
* Low voltage electric fence designed to cause only shock rather than injury to anyone who does touch the wire.
* Shock delivered in periodic bursts
* When observing animals surrounded by an electric fence, stay on the footpaths or at least 1m back from the fence.
* Do not touch the electrified wire (looks like white mesh ribbon).
* Give a verbal warning to the group before approaching any area with electric fence.
* Only observe animals at a point where there is an additional fence between the path and electric fences.
 | 2 | 3 | 6 | Low |
| Ponds, lake and other standing water | * Chance of drowning
* Chance of catching leptospirosis or other disease or illness
* Chance of short-term discomfort
 | * Ropes and fences to keep people at a safe distance from water.
* Signage advising of deep water
* Life buoy near pond
* All paths near to water must be kept clear of obstacles.
* Place a member of staff near path at pond entrance to prevent children going near.
* In case of contact with standing water, wash hands thoroughly as soon as possible and before any contact with mouth, food, etc.
* As part of the visit, we do not visit the pond but we do walk parallel to water on the pathways. Warn children not to approach ropes or run.
* Do not take participants across the ford, use the high pathway.
 | 1 | 4 | 4 | Low |
| Slippery surfaces (e.g. mud, ice, brick paths, etc) | * Chance of slips and falls
 | * Icy paths should be treated with rock salt prior to visit
* Recommend use of sturdy boots or Wellingtons, with good grip.
* Avoid stationing activities in muddy, icy, or otherwise slippery areas.
* Known slippery areas should be highlighted to visitors if moving across them is necessary.
* Advise children not to run on paths
 | 2 | 3 | 6 | Low |
| Uneven surfaces | * Chance of trips and falls
 | * Gravel / woodchip paths around most of the site
* Sturdy footwear recommended.
* Paths to be kept clear of avoidable trip hazards e.g. sticks, hoses, etc.
* Stick to paths most of time and take caution when moving away from paths.
* Share knowledge of unavoidable trip hazards e.g. tree roots.
 | 3 | 3 | 9 | Medium |
| Wooden seating | * Chance of falls
* Chance of splinters
 | * Standing on wooden seats is not allowed
* Weekly checking of the entire seating area for any kind of defect which should be rectified immediately or the seat taken out of use.
* Explain to users that the floor in the Thirlings building is uneven and care must be taken when sitting on stools or benches to avoid falling.
 | 2 | 3 | 6 | Low |
| Splinters, spikes, thorns, Nettles, Insects | * Chance of splinters
* Chance of infections
* Chance of minor wounds
* Chance of nettle sting
* Chance of anaphylaxis
* Chance of sting or bite
* Chance of Lyme disease
 | * Gloves available and all groups advised to wear them when handling any wood.
* Follow up to date first aid guidance on removal of splinter. Seek medical advice as soon as possible.
* Stay away from areas of bramble or other thorny plants where possible.
* Regular cut back of nettles to limit extent.
* Gloves, trousers, and long sleeves should be worn in areas with lots of nettles.
* Paths should be kept nettle free as much as possible through regular maintenance.
* All staff and volunteers warned about potential for Lyme disease during induction.
* Advice sheets on Lyme disease available in H&S folder.
* Trousers, and long sleeves are advised at times of high insect activity, however this must be balanced with weather conditions and risk of heat-related conditions.
* Insect bites and sting should be treated immediately and casualties should be monitored for 30 minutes by a responsible adult.
* Do not aggravate dangerous insects. Nests should be cordoned off and area avoided or removed by a trained professional as soon as spotted.
* If a stinger is left in the wound, it should be removed if possible by scraping with a fingernail, credit card or other similar item, in accordance with latest first aid advice.
* If a tick is found, it should be carefully removed with thin tweezers and the area around the bite should be monitored for symptoms as well as the patient's general health.
* Patient advised to visit doctor.
* Large groups of insects should be avoided and extra precautions taken if necessary to approach (e.g. specific insect suits, gloves, face shields, etc. as appropriate).
 | 3 | 3 | 9 | Medium |
| Sitting around a fire | Risk of burns· Risk of smoke inhalation· Risk of eye irritation | * Seats are at least 2m from fire
* Fire extinguisher located in Thirlings hall.
* Fire box including water, fire blanket and fire first aid kit.
* Keep the fire small (less than 60cm across and flames approx. 60cm high)
* Keep any flammable liquid or gas in any form of container at least 5m from the fire.
* Have at least 5l cold water instantly available.
* Have cling film to hand for covering burns that result in open wounds.
* Long hair to be tied back.
* Only well supervised children to be invited to approach the fire (within the fire circle) for activities.
* Add sticks to existing fire in small amounts.
* Never use petrol or flammable spirits for a fire.
* Never burn treated timber.
* Never add flammable liquids to a fire that is already burning.
* Burn only seasoned wood, preferably Ash, otherwise another low-smoke wood.
* Warn visitors that the room will be smoky and pre-existing cardiac or respiratory illnesses may be exacerbated by this.
* Monitor smoke.
* Extinguish the fire and move outside if the group leader feels that smoke levels are too high or if there are any signs that it is causing problems for anyone in the room.
* Depending on wind conditions it may be necessary to close windows and doors to enable smoke to exit through thatched roof.
* Children/adults with respiratory conditions should be advised to sit near the door.
* Children and adults will be told that once the fire is lit, they cannot stand up or move around the building without first making Jarrow Hall education staff aware. If movement is necessary, Jarrow Hall staff will ensure this is done in a safe manner.
 | 1 | 6 | 6 | Low |
| Overhanging branches | * Chance of wound, particularly to face or head
 | * Eye wash carried in first aid kits
* Seek medical attention at Sunderland Eye Infirmary if eye wounded.
* Do not run with sticks in hands.
 | 2 | 3 | 6 | Low |
| Multiple groups on site | * Chance of conflicting interests
* Increased chance of separation or confusion.
 | * When conducting hazardous tasks, ensure all members of group are aware of possibility of other people being on site.
* Make all staff aware of activities to be undertaken each day.
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| Steps | * Chance of trips and falls
 | * Ramps available as an alternative
* Good grip maintained on all steps of they are not to be used
* Steps checked before visit.
 | 2 | 2 | 4 | Low |

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| **Positive Environmental Impact** |
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| **Negative Environmental Impact** |
| **Description** | **Environmental Controls (if applicable)** | **Justifications** |
| Burning wood | Only done for a short time | Help children to understand how people in the past survived and the benefits of renewable/carbon neutral fuels |
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| **Compliance** |
| Any non-compliance with control measures and Groundworks overall approach to Health & Safety by an employee will be subject to disciplinary action. Employees must ensure their own safety and know to remove themselves from the situation if others put them at risk. Any issues / concerns should be immediately reported to Rachel Kitson or Corey Lyddon-Hayes |

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| **Signed (Assessor)** | WCA Lyddon-Hayes | **Date** | 02/04/2025 |

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| **Signed (Agreed by)**  |  | **Date**  |  |

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| **Version Control** |
| **Version** | **Date** | **Reasons** |
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