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| **Risk Assessment** |

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| **Date of Risk Assessment** | 10/09/2025 | **Location**  | Jarrow Hall | **Assessor**  | Corey Lyddon-Hayes |
| **Subject of Assessment** | Vikings: Raiders to Traders |
| **Description** | Workshop carried out in the education room with handling collection |
| **Planned Review Date** Annually unless circumstances change | 10/09/2025 |
| **People affected (individuals or groups)** | School groups (children), School staff, JH education staff and volunteers and the public. |

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| **General Control Measures** |
| * Dynamic Risk Assessments Procedure in place
* Toolbox talk before the activity starts with verbal confirmation from pupils and staff that safety rules/measures have been understood.
* Teachers and Jarrow Hall staff to be in control of items and to supervise children whilst using them.
* Items to be regularly checked for condition and not handled unless they are in a good state of repair.
* Items to be checked on the day of the session to ensure no visible damage.
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| **Hazard** | **Consequences** | **Control Measures** | **Residual Risk with Control Measures in Place** |
| Likelihood (a) | Severity (b) | Residual Risk (a x b) | Rating (low, medium, high) |
| Handling collection | * Injury from heavy objects
* Injury from sharp objects
* Injury from items with moving parts
* Injury from storage container
* Items breaking whilst being handled
* Damaged items causing injury
 | * Children will be advised before the handling boxes are distributed that these items may be heavy or have moving parts, so they must handle them with care.
* Toolbox talk to be given regarding heavy items and that they must not be lifted if they do not think that the weight in manageable.
* Advise children that some of the items are fragile and must be handled with care.
* Remind visiting adults that they should be involved and are responsible for ensuring that children are appropriate during the session.
* Items will be checked for wear prior to use and will be removed from use should they be found to be damaged or a danger.
* Advise children that the box lid may jam fingers and to not play with the box.
 | 3 | 2 | 6 | Low |
| Distress from some items (one of the items shown will be a replica Viking slave collar) | * Mental distress
* Upset
 | * This item is to be shown to the children and explain about the reason we have it. Not to be handled by children unless it is deemed appropriate.
* Item must not be worn
* Remove item from view should there be distress.
 | 3 | 1 | 3 | Low |
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| **Positive Environmental Impact** |
| To teach children about the trade links in the early medieval period and its sustainability. |

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| **Negative Environmental Impact** |
| **Description** | **Environmental Controls (if applicable)** | **Justifications** |
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| **Compliance** |
| Any non-compliance with control measures and Groundworks overall approach to Health & Safety by an employee will be subject to disciplinary action. Employees must ensure their own safety and know to remove themselves from the situation if others put them at risk. Any issues / concerns should be immediately reported to  |

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| **Signed (Assessor)** | WCA Lyddon-Hayes | **Date** | 04/07/2024 |

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| **Signed (Agreed by)**  |  | **Date**  |  |

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| **Version Control** |
| **Version** | **Date** | **Reasons** |
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